

**RULES OF
ANNUAL GENERAL MEETING OF SHAREHOLDERS
AND EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
PT CARDIG AERO SERVICES TBK
June 21, 2024**

1. The Annual General Meeting of Shareholders and Extraordinary General Meeting of Shareholders of (hereinafter referred to as the “**Meeting**”) of PT Cardig Aero Services Tbk (hereinafter referred to as the “**Company**”) dated June 21, 2024, will be conducted in Bahasa Indonesia.
2. The Meeting will be chaired by a member of the Company’s Board of Commissioners appointed by the Board of Commissioners.
3. Only the shareholders of the Company whose names are recorded in the Company’s Shareholders Register at Datindo Entrycom, the Company’s Securities Administration Berau, on May 29, 2024 until 04.00 PM Western Indonesian Time (WIB), or for the shareholders of the Company whose names are legitimately recorded at the account holder or custodian bank at PT Kustodian Sentral Efek Indonesia (KSEI) on May 29, 2024, until 04.00 PM WIB, or their legitimate proxies, evidenced by a valid power of attorney, are entitled to attend and vote physically or electronically in this Meeting.
4. Each shares entitles its holder to cast 1 (one) vote. If a shareholders holds more than 1 (one) share, they are only required to cast 1 (one) vote, which will represent all shares they own or represent.
5. Shareholder or their legitimate proxies who physically attend the Meeting are required to comply with the prevailing security and health protocols at the Meeting venue.
6. The Company provides Meeting materials for each agenda item, the Company’s Annual Report, and the Meeting rules through the Company’s website at https://casgroup.co.id/?page_id=976 or <https://en.casgroup.co.id/general-meeting-of-shareholders/> and/or the official eASY.KSEI website from the date of the Invitation of the Meeting until the date of the Meeting.
7. For each agenda item of the Meeting, after the Chairman provides an explanation regarding the agenda being discussed, shareholders or their legitimate proxies will be given the opportunity to ask questions and/or express their opinions before a vote on the discussed matter is taken.
8. The procedure for asking questions and/or voting is as follows:
 - a. For each agenda item of the Meeting, only 1 (one) person is allowed to ask 1 (one) question or give 1 (one) opinion in writing by the shareholders of their legitimate proxies attending the Meeting.
 - b. Shareholder or their legitimate proxies who are physically attend the Meeting and wish to ask question, must raise their hands and will then be invited to ask questions and/or give their opinions, by first stating their identity and the number of shares they own.
 - c. Shareholders or their legitimate proxies participating through the eASY.KSEI application can ask questions and/or opinions through the chat feature in the “Electronic Option” column available in the E-Meeting Hall layer of the e.ASY KSEI application, by stating their full name and the number of shares they own. Questions and/or opinions can only be submitted while the “General Meeting

Flow Text” column displays “*discussion started for agenda item no. [*]*”. The Company will only respond to questions and/or opinions submitted directly in the Meeting room and/or through the “Electronic Option” column in the eASY.KSEI system. The Q&A features (such as raise hand and chat) available in the Zoom webinar will be disabled, therefore questions and/or opinions can only be submitted through the eASY.KSEI system.

- d. The Company has the authority to determine the mechanism for discussion for each agenda item of the Meeting through the E-Meeting Hall in the eASY.KSEI application.
 - e. The Chairman of the Meeting will read the questions submitted by the shareholders or their legitimate proxies and request the Board of Directors and/or relevant parties to respond.
9. Voting will be conducted as follows:
- a. Voting will be conducted after all questions have been answered.
 - b. Voting will be conducted by counting the votes submitted directly in the Meeting room and those submitted electronically through the eASY.KSEI application.
 - c. Shareholders or their valid legitimate proxies who vote against or abstain will be asked to raise their hands in the Meeting room or through the eASY.KSEI application.
 - d. Shareholders or their legitimate proxies have the opportunity to cast their votes during the voting period opened by the Company.
 - e. Electronic voting will take place through the eASY.KSEI application. During the voting process, the “General Meeting Flow Text” column will display the status “*voting for agenda item no [*] has started*” and will end when it changes to “*voting for agenda item no [*] has ended*”.
 - f. If shareholders or their legitimate proxies do not cast their votes for a Meeting agenda item, they will be considered abstained and will be counted as having the same vote as the majority of shareholders who cast their votes.
10. Any proposals submitted by the shareholders or their legitimate proxies during the discussions or voting in the Meeting, shall meet the following requirements:
- a. In the opinion of the Chairman of the Meeting, the proposal is directly related to the agenda item under discussion;
 - b. The proposal is submitted by one or more shareholders who collectively holds at least 1/20 (one-twentieth) of the total number of valid voting shares; and
 - c. In the opinion of the Board of Directors, the proposal is directly related to the Company’s business.
11. Meeting participants are expected to remain present until the Meeting is adjourned. If any shareholders or their legitimate proxies leave the Meeting room during the voting process, they will be considered to have agreed to all the resolutions of the Meeting.
12. Participants attending the Meeting electronically are expected to use a stable internet connection and access the link to follow the Meeting at least 15 (fifteen) minutes before the start of the Meeting for quorum calculation purposes.
13. If any shareholders arrive after registration is closed by the Securities Administration Bureau and the attendance of shareholders has been reported to the Notary, they will still be allowed to follow the



Meeting but will not be permitted to ask questions, express opinions, make proposals and/or provide suggestions, and their votes will not be counted.

14. To ensure smooth running of the Meeting, the Chairman of the Meeting has the right to determine procedures not regulated or insufficiently regulated in these Rules of Procedure by considering the Articles of Association and applicable laws and regulations, and request all Meeting participants to deactivate or set their mobile phones to silent mode for the smooth conduct of the Meeting.
15. These Meeting rules are effective from the opening of the Meeting by the Chairman of the Meeting until the adjournment of the Meeting by the Chairman of the Meeting.